







| Work Allocations | | Actuals to 23/12/13 | Remaining | Committed | Approved Plan (18/09/13) | Variance | Status at 23/12/13 |
|--|---|------------------------|-----------|------------|--------------------------------|------------|-----------------------|
| Job No | Title | | | | | | |
| 1. ASSURANCE WORK | | | | | | | |
| LCC Core Financial Systems | | | | | | | |
| 12/0861 | Debt Management - Council Housing | 10 | 0 | 10 | | | ✓ |
| 12/0889 | Debtors 2013/14 | 10 | 0 | 10 | | | ✓ |
| 12/0891 | Creditors 2013/14 | 12 | 0 | 12 | | | ✓ |
| Sub-total - Core Financial Systems | | 32 | 0 | 32 | 60 | 28 | |
| Revenues Shared Service - Financial Systems | | | | | | | |
| 12/0862 | Housing & Council Tax Benefits 2012/13 (Lancaster) | 4 | 0 | 4 | | | ✓ |
| 12/0863 | Housing & Council Tax Benefits 2012/13 (Preston) | 1 | 0 | 1 | | | ✓ |
| 12/0867 | Council Tax 2013/13 (Preston) | 1 | 0 | 1 | | | ✓ |
| 13/0900 | NDR Retention (Preston) | 6 | 0 | 6 | | | ✓ |
| 13/0901 | NDR Retention (Lancaster) | 3 | 0 | 3 | | | ✓ |
| 13/0902 | Housing Benefit Welfare Reforms (Lancaster) | 15 | 0 | 15 | | | ✓ |
| 13/0905 | Housing Benefit Welfare Reforms (Preston) | 16 | 0 | 16 | | | ✓ |
| 13/0906 | Revenues & Benefits Operational Support (Lancaster) | 7 | 8 | 15 | | | ⚠ |
| 13/0907 | Revenues & Benefits Operational Support (Preston) | 3 | 12 | 15 | | | ⚠ |
| Sub-total - Revenues Shared Services | | 56 | 20 | 76 | 50 | -26 | |
| Core Management Arrangements | | | | | | | |
| 12/0846 | National Fraud Initiative 2012/13 | 3 | 3 | 6 | | | ⚠ |
| 12/0868 | Risk Management | 5 | 1 | 6 | | | ⚠ |
| 12/0871 | HR Systems Replacement - ResourceLink Aurora | 0 | 6 | 6 | | | ⚠ |
| 12/0879 | Annual Governance Review 2012/13 | 6 | 0 | 6 | | | ✓ |
| 13/0903 | NFI 2012/13 (HB to Student Loans, CTax to Electoral Roll) | 2 | 8 | 10 | | | ⚠ |
| 13/0892 | Procure to Pay Implementation | 1 | 5 | 6 | | | ⚠ |
| Sub-total - Core Management Arrangements | | 17 | 23 | 40 | 70 | 30 | |
| Risk Based Assurance Work Programme | | | | | | | |
| 12/0874 | Fees & Charges - Salt Ayre Sports Centre | 21 | 0 | 21 | | | ✓ |
| 12/0875 | Fees & Charges - Visitor Information Centres | 8 | 0 | 8 | | | ✓ |
| 12/0877 | Corporate Property Service Contracts | 15 | 0 | 15 | | | ✓ |
| 12/0878 | Affordable Warmth | 3 | 0 | 3 | | | ✓ |
| 13/0883 | Working Time Arrangements | 34 | 0 | 34 | | | ✓ |
| 13/0885 | Fees & Charges - Environmental Health | 16 | 1 | 17 | | | ⚠ |
| 13/0886 | Fees & Charges - Planning & Building Control | 15 | 0 | 15 | | | ✓ |
| 13/0887 | Heritage Assets | 15 | 0 | 15 | | | ⚠ |
| 13/0888 | Fees & Charges - Licensing | 13 | 0 | 13 | | | ✓ |
| 13/0890 | Fees & Charges - Private Housing & Cemeteries | 13 | 2 | 15 | | | ✓ |
| 13/0895 | Fees & Charges - Trade Waste & Recycling | 13 | 2 | 15 | | | ⚠ |
| 13/0896 | Fees & Charges - Grounds Maintenance & Nursery | 12 | 0 | 12 | | | ⚠ |
| 13/0897 | CCTV Operations | 22 | 0 | 22 | | | ✓ |
| 13/0908 | Commercial Property Leases & Licences | 3 | 5 | 8 | | | ⚠ |
| 13/0909 | Corporate Fees & Charges Arrangements | 2 | 2 | 4 | | | ⚠ |
| Sub-total - Risk Based Assurance Work | | 205 | 12 | 217 | 190 | -27 | |
| Follow-Up Reviews | | 56 | 10 | 66 | 60 | -6 | ∞ |
| SUB-TOTAL - ASSURANCE WORK | | 366 | 65 | 431 | 430 | -1 | |

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| Job No | Title | | | | | | |
| 2. CONSULTANCY WORK | | | | | | | |
| Support Work (projects and other) | | | | | | | |
| 12/0509 | RIPA Monitoring and Central Register | 2 | 1 | 3 | | | ∞ |
| 12/0807 | Information Management Group | 0 | 1 | 1 | | | ∞ |
| 12/0870 | Information Security and PSN Code of Connection | 1 | 0 | 1 | | | ⚠ |
| 12/0876 | Financial Regulations Review | 6 | 3 | 9 | | | ⚠ |
| Sub-total - Support Work | | 9 | 5 | 14 | 25 | 11 | |
| Corporate Service Review Work | | 24 | 16 | 40 | 25 | -15 | ⚠ |
| Ad-Hoc Advice | | 57 | 13 | 70 | 70 | 0 | ∞ |
| SUB-TOTAL - CONSULTANCY WORK | | 90 | 34 | 124 | 120 | -4 | |
| 3. OTHER | | | | | | | |
| 12/0392 | Deputy s151 Officer Duties | 5 | 3 | 8 | 10 | 2 | ∞ |
| | Audit Work for Other Bodies - LDNPA | 14 | 11 | 25 | 25 | 0 | ⚠ |
| SUB-TOTAL - OTHER | | 19 | 14 | 33 | 35 | 2 | |
| 4. AUDIT MANAGEMENT | | | | | | | |
| 12/0172 | Committee Work | 11 | 5 | 16 | | | ∞ |
| 12/0189 | Audit Planning & Monitoring | 23 | 11 | 34 | | | ∞ |
| SUB-TOTAL - AUDIT MANAGEMENT | | 34 | 16 | 50 | 50 | 0 | |
| 5. CONTINGENCIES | | | | | | | |
| Investigations | | 16 | 0 | 16 | 30 | 14 | |
| General Contingency | | 0 | 0 | 0 | 40 | 40 | |
| SUB-TOTAL - CONTINGENCIES | | 16 | 0 | 16 | 70 | 54 | |
| TOTALS | | 525 | 129 | 654 | 705 | 51 | |

Key:  Completed  In Progress  Not Yet Started  Continuous or Multi-Year Activity
 Carried Forward to 2014/15 Plan  Abandoned